

Memorial Town Hall, 1 Library Street, Georgetown, MA 01833
Ph. (978) 352-5755 □ Fax (978) 352-5727
BOARD OF SELECTMEN MEETING MINUTES
Memorial Town Hall
4/25/16
7:00PM-General Meeting~3rd floor meeting room, Town Hall

Selectmen Present: Philip Trapani, Chairman; C. David Surface; Gary C. Fowler;
Douglas W. Dawes, Clerk

Others Present: Michael Farrell, Town Administrator; Janet Pantano,
Administrative Assistant

Absent:

Call to order

Invocation-Douglas W. Dawes
Pledge of Allegiance

WARRANT & MINUTES

Warrant to be signed

CORRESPONDENCE

Office of Disability

Mr. Trapani stated that they have a request from MOD to reinstate the Equal Access Commission. He stated if anyone is interested to join the Equal Access Commission they should contact the Town Administrators office.

Letter from Seth Moulton

Mr. Trapani stated a letter was received from Seth Moulton's office regarding resources/funds for communities with lead in water.

OLD BUSINESS

Financial Forecast Study

Mr. Farrell stated that he applied to Community Compact and have been accepted into the program and are eligible for a \$10K grant for a Financial Forecast. He stated on May 10th the Town Administrator and a BoS member are invited to attend and sign the documents. Mr.

Surface volunteered to attend the meeting. Mr. Farrell stated one member would have to be approved to sign the documents.

Mr. Fowler moved to allow Mr. Surface to attend and sign the Community Compact documents. Mr. Dawes seconded the motion and the motion was approved by a unanimous vote.

Mr. Surface moved to nominate Mr. Fowler to sign the Community Compact documents as a backup. Mr. Dawes seconded the motion and the motion was approved by a unanimous vote.

Financial Forecast

Mr. Farrell stated he will send the proposal from Mark Abraham to Community Compact so they will be able to get the funds.

Mr. Trapani stated that they want to vote on the scope and contract. Mr. Fowler stated that he is hesitant on this but as we are getting the grant. He stated he would like the motion to be contingent on the funding. Mr. Farrell stated just asking for approval of the scope of the forecast.

Mr. Surface moved to approve the scope for the Financial Forecast as proposed. Mr. Fowler seconded the motion and the motion was approved by a unanimous vote.

Complete Streets Letter of Intent

Mr. Farrell stated that this is a separate section, Complete Streets. He stated we are done with Tier 1 and have to develop a policy for Tier 2.

Mr. Dawes stated that he and Mr. Durkee went to the presentation and the town can get \$400K per year. Mr. Farrell stated that by signing they will be eligible for a grant.

Mr. Surface moved to authorize the Chairman to sign the Complete Streets Letter of Intent. Mr. Fowler seconded the motion and the motion was approved by a unanimous vote.

SELECTMEN'S REPORT

Strategic Planning Update

Mr. Trapani stated that we have had the first few meetings and need to set up a Saturday for the next meeting. He stated that the steering committee has to come together on the goals. He stated either May 14th or May 21st 9AM-12PM.

Mr. Dawes asked about a Strategic Plan from 2010. Mr. Trapani stated he has added other plans to DropBox and has looked at what we have started and what we have not.

Annual & Special Town Meeting Monday, May 2, 2016 @ 7PM M/H School

Beverly Enos, Moderator came forward.

Ms. Enos stated that she is ready and will open doors at 6:15PM she stated a reasonable warrant so should not be a very long meeting.

Mr. Fowler stated he got some air time on the radio for the warrant.

Mr. Trapani stated that the only thing that he is aware of is the Hunting bylaw and wording. He stated that wording on the hunting bylaw says all hunting on town land approved by BoS. He asked the Police Chief to explain.

Chief Cudmore stated that the Police have been monitoring some of the hunting sites. He stated he met with the ConCom agent and George Comiskey who is very up to date on open space. He stated that Water Dept. in 2010 started approving hunting on Water Dept. land. He stated that the law is you must have written permission on your person to hunt on private property. He stated that he worked with ConCom and they adopted some similar language needing a written permission. He stated that he talked to town counsel and they put together a bylaw and he wrote an article. He stated that the change was made to final document not the same as what he submitted and his never mentioned BoS. He stated that the ConCom hunting areas are not well marked.

Mr. Trapani stated that the only permit authority is the BoS and that was why this was changed. Mr. Trapani stated that it is whether a permit or a note. Mr. Fowler stated that the wording states hunting is prohibited.

Chief Cudmore read excerpts from the Conservation Commission policy that they do not allow hunting unless they approve.

Mr. Farrell stated that he asked legal to reword the motion to clarify the warrant article. He stated that the BoS is the licensing authority. Mr. Trapani stated that what is a note, license, or permit. He stated how formal do we need to be or can it be a written notice. Mr. Farrell stated that they have to go to who has care and custody of the land and then take to the BoS for approval. Mr. Dawes asked if there will be a fee. Mr. Farrell stated not now but will pay a \$100 fee if they do not have a license.

Mr. Fowler asked if this is passed over does he see a problem. Chief Cudmore stated not at this time and it has become a hot button and he just wanted to sheer up the regulations. He stated that the ConCom and Water Dep. have rules that there is no hunting on their property unless allowed by the boards. Mr. Surface stated that hunters have been going through people's yards, parking on lawns, dragging deer across property. Chief Cudmore stated he is just trying to get a handle on this. Mr. Fowler stated that he has to mention that a change was made and we did not see the changes. He asked for a copy with the changes. Mr. Trapani asked if he is okay to withdraw.

Chief Cudmore stated that he is fine to withdraw the article but asked that they all get together to discuss, ConCom, Water, Fish & Wildlife, and BoS. He stated that some of this land is used for multiple uses.

Mr. Dawes stated that the BoS are not a land use board and if going to Water, and ConCom then they should not get involved. Mr. Trapani stated that the board is the permitting authority for licenses or permits. Mr. Farrell stated that they do not know how the note is given out and what are the rules. Mr. Surface stated what about Park & Rec. Mr. Trapani stated if this board issues how this board knows someone is qualified to hunt. Chief Cudmore stated if licensed to carry they can hunt. He stated many MA laws are adopted with additional controls.

Discussion on hunting now on ConCom land and if a conflicting use at times.

Resolution adopting Merrimack Valley Region Multi-Hazard Mitigation Plan Update 2016

Chief Cudmore explained the plan and that it would go to the MVPC. He explained that the Planning Department would usually forward this but with no Planner he is facilitating the document so we will be in compliance

Mr. Fowler moved to authorize the chair to sign the *Updated 2016 Merrimack Valley Region Multi-Hazard Mitigation Plan*. Mr. Surface seconded the motion and the motion was approved by a unanimous vote.

Request for Licenses from Tinn Lizzy's Bar & Grill: Common Victualler, Automatic Amusement, Sunday and Weekly Entertainment to expire December 31, 2016.

Pam Holmes and Andre Douglas of Winthrop were present.

Mr. Surface moved to approve the Common Victualler, Automatic Amusement, Sunday and Weekly Entertainment Licenses for Tinn Lizzy's Bar & Grille to expire December 31, 2016. Mr. Fowler seconded the motion

Mr. Fowler stated that will they have arcade games. Ms. Holmes explained the games, jute box, and pool tables that they will have.

The motion was approved by a unanimous vote.

She stated that they plan to open the middle of May.

Annual Town Election Monday, May 9th 8AM to 8PM

Mr. Trapani stated the annual town election is Monday, May 9th with polls open 8AM to 8PM.

TOWN ADMINISTRATOR'S REPORT

FY16 and FY17 Budget update

Mr. Fowler asked when they will see the numbers. Mr. Farrell stated motions just came in today and will have to review and then pass out.

Mr. Trapani asked about budget numbers from FY16. Mr. Farrell stated that there are some shortfalls in Electric and Health.

Health Insurance Plan Change

Mr. Farrell stated that he has heard from our MIIA representative and he hopes to meet on Thursday with the School Union Rep. Mr. Dawes asked what would be the outcome of this meeting. Mr. Farrell stated that if the change is made to our plan we would have the \$90K that could restore some cuts at the Schools.

Senior Community Center (GSCC) update

Mr. Trapani asked for an update. Mr. Farrell stated that they are having an issue getting the contract signed with the GC. He stated that he hopes to have the contract at the next regular meeting. Mr. Dawes asked what is being done by the contractor.

Mr. Farrell explained the work that is being done, electrical, plumbing, door, etc.

Mr. Fowler asked for a budget update. Mr. Farrell stated that he used the Governor's budget and if numbers are different will adjust later.

Mr. Fowler stated that he would like to see \$50K go into the Stabilization Fund.

APPOINTMENTS & APPROVALS

Reappointment of Les Godin, Building Inspector/Zoning Enforcement Officer; Glen Clohecy, Alternate GI; Bill Gianacoples, Plumbing Inspector; Stanley Kulacz, Alternate PI; Mark Unger, Electrical Inspector; Robert Brown, Alternate Wire Inspector terms to expire March 31, 2016

Mr. Surface moved to approve the reappointment of Les Godin, Building Inspector/Zoning Enforcement Officer; Glen Clohecy, Alternate GI; Bill Gianacoples, Plumbing Inspector; Stanley Kulacz, Alternate PI; Mark Unger, Electrical Inspector; Robert Brown, Alternate Wire Inspector terms to expire March 31, 2017. Mr. Dawes seconded the motion and the motion was approved by a unanimous vote.

Request from the Town Clerk to approve the list of poll workers for the May 9, 2016 Annual Town Election.

Mr. Surface read the names of all the poll workers. Mr. Trapani thanked all for working.

Mr. Dawes moved to approve the list of poll workers for the May 9, 2016 Annual Town Election as presented. Mr. Fowler seconded the motion and the motion was approved by a unanimous vote.

Proclamation for Scott Edward

Mr. Surface read the proclamation for Scott Edward who was leaving the Light Commissioners.

Proclamation for Philip Trapani

Mr. Surface thanked Mr. Trapani for his work for the town and read a proclamation.

Mr. Trapani stated that it has been fun and has had plenty of agreements and disagreements. He stated a lot of good changes. He thanked Mr. Farrell and Ms. Pantano for working with him.

NEXT MEETING

Monday, May 2, 2016 at 6:00PM, M/H School, 11 Winter Street-ATM

Monday, May 16, 2016 at 7:00PM, 3rd floor meeting room, Town Hall

ADJOURNMENT

Mr. Trapani moved to adjourn. Mr. Surface seconded the motion and the motion was approved by a unanimous vote.

Meeting adjourned at 8:27 PM.

Minutes transcribed by J. Pantano

Minutes approved September 12, 2016.

Documents used in this meeting:

- Warrant

Financial Forecast Study

- Complete Streets Letter of Intent
- Annual & Special Town Meeting Warrants
- Letters of request for reappointment of Les Godin, Building Inspector/Zoning Enforcement Officer; Glen Clohecy, Alternate GI; Bill Gianacoples, Plumbing Inspector; Stanley Kulacz, Alternate PI; Mark Unger, Electrical Inspector; Robert Brown, Alternate Wire Inspector
- Letter of request from the Town Clerk to approve the list of poll workers
- Request for Licenses from Tinn Lizzy's Bar & Grill: Common Victualler, Automatic Amusement, Sunday and Weekly Entertainment